

Facilities Committee Meeting Minutes – July 25, 2022

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:05 PM**. In response to the COVID-19 crisis, this meeting was held via video conference.

5. Approval of Minutes

- a. 4/25/22 – correction to Harry Bernstein’s comments last paragraph “Yes” to “Yet. Motion to approve by Steven Brown, 2nd by Madeline Mueller. Motion passed by acclamation.
- b. 5/23/22 – public comment by Harry Bernstein regarding 1800 Oakdale.
- c. Motion to approve by Steven Brown, 2nd by Wynd Kaufmyn. Motion passed by acclamation.

6. Associate Vice Chancellor Report – Alberto Vasquez

- a. Resuming in-person operations. Chancellor messaged to have all staff return 8/8/22. There are provisions for individuals who have properly processed exemptions.
- b. COVID page is still up and active on website. We are still a vaccinated institution. Masks required through the end of the year. No social distancing requirements. Will update building hours for the Fall semester.
- c. Steven Brown had questions re: Flex Day in person or virtual. AVC advised HR has put in for a permit to have a hybrid model.
- d. Maria Salazar-Colon expressed concerns regarding workers returning to workspaces that are not prepared for occupancy. AVC Vasquez reviewed process of accessing spaces and work order system.
- e. AVC Vasquez reported that all buildings with the exception of ARTX have been opened all summer and we have not had any reports of anyone not being able to access.
- f. Dr. al-Amin addressed the committee, stating that we work with office of instruction to identify rooms that are going to be used. There will be walk-throughs to ensure they are suitable for use; if not, alternate locations will be selected. We will also rely on the work order system for people to report items that need attention. We do not have enough grounds staff to meet the needs of the district but are in a process of analysis to identify and address staffing needs.
- g. Public comment by Harry Bernstein on the subject of returning to campus facilities.

7. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. Bond Projects
 - i. Working with IT developing a web page that will show information on upcoming construction activities. Main content will be on Facilities, with sub links. There will also be information on the Maps page.
 - ii. John Watkins shared a Fusion report via screen share explaining ASF as defined by the state for funding (related to DRT).
 - iii. DRT – design team is in schematic design phase for the next couple of months.
 - iv. STEAM -5 Tc -

8. Buildings & Grounds Director's Report – Director Anthony Tave

- a. Regarding readiness of rooms, tomorrow there is a meeting with Tom Boegel to go over the Fall class schedule that we received last week so we understand the usage. Once that is finalized, we will be sending custodians to thoseo441a8ass